

Construction Engineering and Inspection Services (Rail) - CSO Solicitation No. 2126

THIS SOLICITATION IS BEING EXTENDED TO PREQUALIFIED FIRMS AND IS POSTED HERE FOR INFORMATION ONLY.

The Connecticut Department of Transportation (Department) is seeking to engage a professional consulting engineering firm to perform design reviews and inspections for the overhaul of P-40 and GP-40 locomotives. The anticipated contract duration is three years.

If your firm desires to be considered for this assignment, your submittal should consist of a one page Letter-of-Interest and Department Form CSO 255 (Jan 01) with a maximum of five resumes. One of the resumes must be of the proposed Project Manager as well as the proposed Lead Inspector(s), and shall include the assurance that they will be available for work when required.

Included in the submittal must be a brief narrative summarizing your current construction engineering and inspection workload; a narrative description of proposed staff, qualifications, discipline experience and expertise in: (1) locomotive construction, including extensive configuration familiarity; (2) carbody structures; (3) under-floor and interior electrical, mechanical and pneumatic systems associated with such rolling stock; (4) manufacturing QA/QC, testing and acceptance procedures; (5) specification and design review, and inspection experience in accordance with contract terms; and (6) familiarity with Federal Railroad Administration regulations, American Public Transportation Association Standards, Connecticut regulatory requirements, and Department Policy and Procedure. The location of the office where the work will be performed, and the staff size of that office, should also be indicated.

Four copies of the submittal are required, and it must be postmarked by October 26, 2010, or hand delivered by 4:00 p.m. on that date.

Do not send additional documentation other than what is requested. The Consultant Selection Panel may reject your submittal, and your firm may not be considered for this project if you provide additional documentation such as corporate brochures, background information, and histories.

Please be advised that the Office of Policy and Management has updated its contracting affidavits and certifications, as well as the timeline of when these documents are required to be completed, signed and returned. For the purposes of Form 1 (Gift and Campaign Contribution Certification), the planning date is defined as the date when the Commissioner granted approval to hire a consultant. For this project, the planning date is September 15, 2010. This is the date the selected firm must use when completing Form 1 at the time the agreement/contract is executed in accordance with Connecticut General Statute (CGS) Section 4-252 and Executive Order No. 7C, paragraph 10. Please be advised that Form 5 (Consulting Agreement Affidavit), in its revised format (Rev. 2-1-10), must be completed and **one copy** should be submitted with your letter-of-interest package. Please do not staple or bind the affidavit in your submittal package. Forms 1 and 5 apply to all consulting agreements/contracts which have a total value to the State of fifty thousand dollars (\$50,000) or more in a calendar or fiscal year. Any consultant that does not make the certifications required under subsection (c) of CGS 4-252 or refuses to submit the affidavit required under subsection (b) of CGS 4a-81 shall be disqualified and the Department shall award the agreement/contract to the next highest ranked consultant or seek new submittals in accordance with subsection (d) of CGS 4-252 and subsection (d) CGS 4a-81. Further information on these requirements can be obtained online at <http://www.ct.gov/opm> via the Ethics Affidavits link.

For all State contracts, as defined in P.A. 07-1, having a value in a calendar year of \$50,000 or more or a combination or series of such agreements or contracts having a value of \$100,000 or more, the authorized signatory to this submission in response to the State's solicitation expressly acknowledges receipt of the State Elections Enforcement Commission's (SEEC) notice advising state contractors of state campaign contribution and solicitation prohibitions, and will inform its principals of the contents of the notice. The SEEC Form 11 is attached hereto and hereby made a part of this solicitation.

Please be advised that there is no small business enterprise (SBE) set aside requirement for this project. If a responding firm determines that subcontracting opportunities exist, the firm will be required to document their good faith effort to provide opportunities for SBE firms to participate. All firms are advised that the prime consultant must perform the major part of the work with employees of the firm. Subconsultants may be used to perform specialized work. Joint venturing will not be allowed.

Prior to the negotiation process, the selected firm will be required to have a Department-approved audit and affirmative action plan, as well as current corporate registration with the Secretary of State (partnerships excluded). The selected firm will also be required to maintain insurance coverage from a firm licensed to do business in the State of Connecticut. Proof of coverage must be submitted on Department Forms CON-32 (revised 11/07) and DOC-001 (revised 03/08) prior to the start of the negotiations process.

Circumstances may require the rescheduling or cancellation of projects. Should this action be necessary, the Department would be under no obligation to provide supplementary work for the selected firm. The Department reserves the right to award subsequent phases of the project to other qualified firms.

The Department reserves the right to add an additional project(s) of a similar nature for a separate selection, should additional projects become available prior to the interview phase of the selection process.

Please be advised that firms must also be prequalified in the particular year a shortlist is finalized and/or a selection is made.

All inquiries regarding this request for letters of interest shall be directed to the Consultant Selection Office at (860)594-3017.